1. Log into Google sites: https://sites.google.com/a/rmit.edu.au



2. Select **CREATE** on left hand side.

3. Give your site a name then select "BROWSE THE GALLERY FOR MORE".

	Search my sites	
Sites	CREATE Cancel	\$ -
	Select a template to use: Browse the gallery for more Blank template Browse the gallery for more Browse the galle	
Name your site	Name your site:	
	Site location - URLs can only use the following characters: -,A-Z,a-z,0-9 https://sites.google.com/a/student.rmit.edu.au/	
	<ul> <li>Select a theme</li> <li>More options</li> </ul>	

4. Find the **Brand-U Workbook** template in the list or do a search in the search panel.



5. Once you find the correct template choose **SELECT**.

select a Site Template	Brand	Q
Public Featured	Non         Mainte           Non         Non           Non         Non	Brand-U Template for Brand-U Business Skills Module
Business collaboration Activities & events Schools & education Clubs & organizations Personal & family Government & non-profit	s	1
Policy Language English (US) 🜲	Choose the	
2	correct template hen press SELECT'	
Select Cancel		

 $\times$ 

## 6. Press **SELECT** to confirm.

## Select a Site Template



## Brand-U

By lisa.curran Template for Brand-U Business Skills Module

Gadget from template directory



6. Press **CREATE** to use the template as your own site.

